

# English Language Proficiency Form

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## ***To be completed by the applicant***

Name of applicant: .....

Home institution: .....

Native language(s): .....

1. What coursework have you taken, including courses in progress, in or related to English? List name of course, brief description and grade received, if applicable. (Use a separate sheet or paper if necessary.)
  
2. What other experiences have you had in English? (E.g., living abroad, spoken at home, read journals/newspapers, etc.)
  
3. Have you planned any activities to improve your command of the language *before* going on exchange? Please list.

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## ***To be completed by a Professional Language Instructor***

Participants should be able to attend university lectures in the foreign language, participate in seminar discussions, take notes and understand written materials in their field.  
Thanking you in advance for your assistance.

### **1. How was the evaluation determined?**

- Based on knowledge of applicant's coursework in language at this institution
- Written examination
- Oral examination

### **2. Please indicate your opinion of the applicant's present language ability in each of the following categories.**

**a. Oral Comprehension**

- None
- Uncomplicated sentences
- Understands simple conversations
- Understands conversations on simple Academic topics
- Understands sophisticated discussion of academic topics

**b. Speaking Ability**

- None
- Able to complete structurally simple, short phrases
- Use basic grammatical structure, speaking with limited vocabulary
- Adequate to participate in conversational topics
- Can handle a wide range of conversational situations

**c. Reading Ability**

- None
- Limited to simple vocabulary and sentence structure
- Understands conventional topics and non-technical subjects
- Understands materials which contain idioms and specialised terminology
- Understands sophisticated materials, including those in proposed field of study

**d. Writing Ability**

- None
- Writes simple sentences on conventional topics, with some errors in spelling and structure
- Writes on academic topics with few errors in structure and spelling
- Writes with idiomatic ease of expression and feeling for the style of the language

**3. Please add any additional comments relating to the applicant's linguistic ability.**

**4. Please mark as appropriate:**

- I do not approve the applicant for study abroad in English
- I conditionally approve the applicant for study abroad in English.

Under what conditions:.....  
.....

- I unconditionally approve the applicant for study abroad in English

Name instructor	Position or title
E-mail address + telephone number	Institution
Date	Signature